

PARKS AND RECREATION DEPARTMENT
Wilson Morgan Field Reservation Form

FIELD TO BE USED _____ DATE TO BE USED _____
(only one field per request)

NAME OF ORGANIZATION
(TEAM NAME) _____

TIME NEEDED FOR FIELD WITHOUT LIGHTS: _____ TO _____

TIME NEEDED FOR FIELD WITH LIGHTS: _____ TO _____

(2 HOUR MINIMUM RENTAL)

Rental fee is only refunded if inclement weather prevents usage prior to your rental time. DPRD reserves the right to make all decisions concerning field playability. If the field can be made playable by onsite field maintenance personnel, the cost of the diamond dry will be paid by the renter at a cost of \$10.00 per bag before being applied. Any inclement weather occurring during rental time forfeits refund. DPRD sponsored events have priority to fields over all field rentals.

Has this group used this facility previously? _____ When? _____

Describe the purpose for which complex is to be used. Be specific. _____

The above named organization and the adult (or adults) whose signature(s) is (are) affixed hereto assumes full responsibilities for all property and fixtures at the aforementioned complex. Any and all damages occurring during the time used by the above organization (or by the signer below) will be paid to the extent that the complex will be placed in the same order as it was just prior to the above group's using it.

<i>SUPERVISOR'S COMMENTS</i>

Person in Charge Date

Address

Home Phone

Work Phone

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DO NOT WRITE BELOW THIS LINE

Field rental is charged per the times designated above.
Light rental is charged per the times designated above.
Any portion of an hour shall be charged as a full hour.
All payments shall be made to the Parks and Recreation
Department 48 hours prior to the scheduled times.

Field Rental without lights	\$ 20 per hour / 2hr minimum
Field rental with lights	\$ 40 per hour / 2hr minimum
Field prep/maintenance/standby	\$ 20 per hour
Or Field prepared once	\$ 40
Portable mound	\$ 40

DATE _____ APPROVED BY _____ FEE _____